

AGENDA
PUBLIC PROTECTION POLICY DEVELOPMENT
AND REVIEW PANEL

Date: Tuesday, 24 May 2016

Time: 6.00 pm

Venue: Collingwood Room - Civic Offices

Members:

Councillor M J Ford, JP (Chairman)

Councillor Mrs T L Ellis (Vice-Chairman)

Councillors K A Barton
F W Birkett
Mrs P M Bryant
J M Englefield
Mrs K K Trott

Deputies: Dr M Brady

P J Davies



1. Apologies for Absence

2. Minutes (Pages 1 - 4)

To confirm as a correct record the minutes of the meeting of the Public Protection Policy Development and Review Panel held on 8 March 2016

3. Chairman's Announcements

4. Declarations of Interest and Disclosures of Advice or Directions

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Introduction to Public Protection Portfolio Services

To receive a presentation from the Director of Planning & Regulation, the Head of Environmental Health and the Head of Parking and Enforcement on the services falling within the remit of the Public Protection Portfolio.

7. Police Crime Panel Update

To receive a verbal Update by the Executive Member for Public Protection on the Police Crime Panel.

8. Annual Update of Fareham & Gosport Environmental Health Partnership
(Pages 5 - 12)

To consider a report from the Head of Environmental Health on the Fareham & Gosport Environmental Health Partnership

9. Public Protection Policy Development and Review Panel Work Programme
(Pages 13 - 22)

To consider a report by the Director of Planning & Regulation, which reviews the Panel's Work Programme for 2016/17

P GRIMWOOD
Chief Executive Officer

Civic Offices
www.fareham.gov.uk
16 May 2016

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FAREHAM

BOROUGH COUNCIL

Minutes of the Public Protection Policy Development and Review Panel

(to be confirmed at the next meeting)

Date: Tuesday, 8 March 2016

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Mrs M E Ellerton (Chairman)

Councillor J V Bryant (Vice-Chairman)

Councillors: G Fazackarley

Also Present: Councillor T M Cartwright, MBE, Executive Member for Public Protection



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors; J M Englefield, Mrs S Pankhurst and R J Price, JP.

2. MINUTES

It was AGREED that the minutes of the Public Protection Policy Development and Review Panel held on 10 November 2016 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. AIR QUALITY ACTION PLAN UPDATE

The Panel considered a report by the Director of Planning and Regulation on an update of the Air Quality Action Plan.

In addition to the report the Panel were informed that since the introduction of the Eclipse Bus Service in 2012 there has been an increase of 24% in passengers using buses throughout the peninsula.

The Panel enquired as to whether there is any data on how many people own electric or hybrid cars in the Borough. The Head of Environmental Health agreed to investigate whether there is any data stored with regards to electric/hybrid car ownership.

It was AGREED that the Panel note the content of the report and the progress that has been made to date in respect of Local Air Quality Management.

7. ANNUAL UPDATE ON COMMUNITY SAFETY PARTNERSHIP

The Panel considered a report by the Director of Planning and Regulation which gave an annual update on the Community Safety Partnership.

The Panel enquired as to whether there have been any incidents with regards to modern day slavery within the Borough. The Head of Environmental Health reported that there have been a few cases investigated in the Borough and that the Environmental Health Service department is working very closely with the Immigration Service on tackling this issue.

It was AGREED that the Panel note the performance made by Fareham's Community Safety Partnership and the risks and challenged it faces in the future.

8. FINAL REVIEW OF WORK PROGRAMME 2015/16 AND DRAFT OF THE WORK PROGRAMME 2016/17

The Panel considered a report by the Director of Planning and Regulation which gave a final review of the work programme for 2015/16 and the draft work programme for 2016/17.

The Director of Planning and Regulation directed the Panels attention to Appendix C of the report which contained the proposed work programme for 2016/17. He invited the Panel to put forward any further suggestions of items they would like to include, but no suggestions were raised.

It was AGREED that the Panel:-

- (a) reviewed the outcome of the work programme for 2015/16;
- (b) approve the proposed work programme for 2016/17; and
- (c) submit the proposed work programme for 2016/17 to the Council.

(The meeting started at 6.00 pm
and ended at 6.35 pm).

FAREHAM

BOROUGH COUNCIL

Report to Public Protection Policy Development and Review Panel

Date **24 May 2016**

Report of: **Director of Planning and Regulation**

Subject: **UPDATE ON FAREHAM & GOSPORT ENVIRONMENTAL
HEALTH PARTNERSHIP**

SUMMARY

This report provides Members with an update on the progress of the Fareham and Gosport Environmental Health Partnership. Although some of the service areas are reported to the Licensing and Regulatory Affairs Committee, this Panel is responsible for the many other functions within the Partnership.

RECOMMENDATION

That members note the progress of the Fareham and Gosport Environmental Health Partnership and identify any further areas within the Public Protection remit where further work is required to develop the Partnership further.

BACKGROUND

1. The Environmental Health Partnership has been in place now since the 4 January 2011. It was initially created following a management restructure opportunity which arose in Gosport, together with an aspiration from each Council to explore the possibility of partnership working, to deliver resilience and efficiency savings.
2. Initially there was a Memorandum of Understanding in place between the two Councils which covered the initial arrangement up to July 2015. This Panel is responsible for all of the functions the Partnership functions except the Licensing and Health & Safety functions.
3. The Partnership operated essentially with a single Head of Environmental Health managing the separate Environmental Health Sections at Fareham Borough Council and at Gosport Borough Council. Work was initially carried out to align ways of working, with an approach of review and taking forward the best elements from each Council.
4. Following approval by each Council in October 2013 the Partnership moved to a single IT system, that being provided by Fareham Borough Council. This enabled further work on systems and procedures to be undertaken to further align processes and systems of work to deliver resilience, efficiencies and savings.
5. In April 2014, 19 people in number transferred to Fareham Borough Council on their existing terms and conditions of employment under Transfer of Undertakings (Protection of Employment) (TUPE) regulations.
6. A new agreement between the two Councils has been drawn up to cover this new partnership arrangement, which was signed off by both Authorities on 17th August 2015.
7. The Environmental Health Partnership Panel was established at this time to oversee the strategic direction and management of the partnership, this consists of Councillor Trevor Cartwright as the elected member for Fareham and Councillor Graham Burgess as the elected member for Gosport. The Panel meets twice a year and is also attended by the Director responsible for Environmental Health from each Council, finance representatives and the Head of Environmental Health.
7. Since the transfer work has been undertaken to implement the agreed single employment structure for the partnership. This involved a number of selection processes where staff were ring fenced for posts in the new structure, amendments to contracts and terms and conditions and also a small number of redundancies, together with external recruitment.
8. Following some recent staff departures and also the review of some vacant posts the structure has recently been reviewed again, with further savings delivered. The current structure is shown as Appendix A.

ENVIRONMENTAL HEALTH PARTNERSHIP

9. The scope of the partnership includes the following areas:-

- **Commercial Team**
Food Safety,
Health & Safety at Work, (L&RAC)
Infectious Disease Control
Open Markets

- **Pollution Team**
Noise and Statutory Nuisance
Private Sector Housing
Disabled Facilities Grants (Gosport only)
Air Quality
Local Authority Pollution Prevention Control (LAPPC)
Contaminated Land
Pest Control
Dog control

- **Licensing & Support Teams (L&RAC)**
Alcohol, entertainment and late night refreshment licensing
Hackney and Private Hire Licensing
Animal licensing
Street Trading Consents
Tables and Chairs licences
Street Collections
Miscellaneous licensing

Corporate Health & Safety

Community Safety (Fareham Only)

COMMERCIAL TEAM

Food Safety

10. Fareham & Gosport Borough Councils are designated as Food Authorities under the European Communities Act 1972, the Food Hygiene (England) Regulations 2006 and the Food Safety Act 1990. These place a statutory duty on the Authorities to enforce the Acts.
- The key target the Food standards Agency is concerned with is that the programme of Food Safety inspections as determined by their risk Rating Scheme is delivered. The partnership is on target to complete its programmed Food Safety inspections as required by the Food Standards Agency for 2014/2015, this will equate to some 600 inspections of commercial food premises.

Health & Safety at Work

11. The Councils are designated as Enforcing Authorities under the Health and Safety (Enforcing Authority) Regulations 1998 and are responsible for the enforcement of the Health & Safety at Work etc. Act 1974, within commercial premises within each Borough. The Councils have a duty to carry out their functions in accordance with guidance issued by the Health & Safety Executive. The guidance is issued under Section 18 of the Act.
12. Health & Safety work over recent years has been reduced by Government as part of its deregulation Agenda. There is no longer a requirement to have a comprehensive inspection programme, but instead to offer advice when requested and carry out accident investigations and consider local initiatives; this work does not require much resource input.
13. The key performance measures are around ensuring accident investigations are carried out in accordance with the incident selection criteria prescribed by HSE, which they all are.

Infectious Disease Control

14. This section has a role in the control of disease in the community, as certain diseases are notifiable to local authorities; this area also includes incidents of food poisoning.

Open Markets

15. The responsibility for the day to day operation of both Fareham and Gosport open markets sits within the Partnership. Due to an internal promotion and a retirement two new staff members have recently been recruited to manage the markets and also support the Office Support function.

POLLUTION CONTROL

Statutory Nuisance

16. Under the Environmental Protection Act 1990 each Council has a duty to inspect its area for nuisances and take reasonable action where a nuisance is reported to it.
17. Environmental Health operates a 24/7, 365 day Out of Hours Service, which deals predominantly with Noise, but also covers the full range of Environmental Health matters. This is resourced in-house with a rota in place for the pollution team who take it in turns to hold the duty phone.

Private Sector Housing

18. Under the Housing Act 2004, local authorities have a duty to inspect residential properties where they become aware that hazards may exist. In reality what this usually means is that where there is landlord tenant situation and the tenant is unhappy with any aspect of the accommodation they may complain to Environmental Health.

Disabled Facilities Grants (Gosport only)

19. Within Environmental Health at Gosport sits the responsibility for Disabled Facilities Grants. Each year the Private Sector Housing Policy is updated and grants are administered by Environmental Health. A sum of money is paid by the Government to Hampshire, who then allocate a proportion to Gosport Borough Council, Gosport tops this up with additional funding, as demand is always greater than the budget can provide for. Currently on request the Hampshire County Council Occupational Therapists will assess need on request and then Gosport has a home improvement agency contract with Portsmouth City Council.

Air Quality

20. Under the Environment Act 1995 the local authority has a duty to undertake a review of its Air Quality and also undertake future reviews. In practice, this is usually done by the installation of a continuous air quality monitor and also by the siting of NOx tubes throughout a Borough.
21. Within Gosport there is a continuous air quality monitoring station on the corner of Titchborne Way and in Fareham there is one on Gosport Road at the corner of Elms Road and one on Portland Street. The maintenance and data management contract was tendered as a single contract in 2011.
22. Fareham has two Air Quality Management Areas (AQMAs), Gosport Road from Elms Road to Mill Road and Portland Street
23. The Department for Environment Food and Rural Affairs (DEFRA) require each Authority to submit an annual report regarding Air Quality.

Local Authority Pollution Prevention Control (LAPPC)

24. Each Authority has a statutory duty to ensure certain polluting processes e.g. Paint Spraying, Crematoria have and are complying with the terms of a Permit. There is a requirement to inspect these polluting processes on a rolling basis.

Contaminated Land

25. In April 2000 local authorities in England and Wales were given a new statutory duty, under Part 11a of the Environmental Protection Act (EPA) 1990 to identify areas of contaminated land and get then cleaned up. This included producing a contaminated land inspection strategy to set out how inspections would be carried out.
26. The work to clean up potentially contaminated sites consists of using the Planning process and responding to complaints. It was originally planned that there would be a pro-active inspection strategy but this isn't practical in the current economic climate.

Pest Control

27. Each Council has a statutory responsibility to keep its own land free from rats and mice. To that end the Partnership now has a single Pest Control Service operating

across the area, which consists of 2 qualified full-time officers and a third that can be called upon to assist with peaks in demand. Although there is currently a vacant post here.

Dog Control / Animal Welfare

28. Local authorities have a range of duties and powers in respect of dog control and animal welfare which include: Collection of stray dogs; control of aggressive dogs (to other animals); licensing and registration of Pet shops, riding establishments, boarding establishments etc. There is one dog warden for the partnership who, in terms of dogs straying, is supported by the Pest Control Officers to cope with peaks in demand and also the geographical challenges.
29. There is also an out of hours service for stray dogs which operates until 10pm each day. This service is also resourced in-house with a mixture of contracted staff members and volunteers.

LICENSING AND SUPPORT

30. The area covers alcohol, entertainment and late night refreshment licensing (1244 premises approx), Hackney and Private Hire licensing (464 vehicles, 534 drivers approx), Gambling, Animal licensing, Street Trading Consents, Tables and Chairs licences, Street Collections, Miscellaneous licensing.
31. The licensing function is directly managed by the Head of Environmental Health, supported by the Licensing Manager and a Licensing Officer. The administrative part of the process is undertaken by the support team.

OTHER

32. Corporate Health and Safety for each Council is included within the scope of the partnership, with each Council Sharing a single Health & Safety Advisor.
33. In addition to the above Community Safety at Fareham is managed by the Head of Environmental Health.

PARTNERSHIP PERFORMANCE

34. Since 2011 the partnership arrangement has worked well and the two Environmental Health Services have performed well. All performance targets have been met. These include: DEFRA approval of Air Quality Reports; Statutory Licensing requirements met; all polluting processes inspected in accordance with Statutory Guidance; Food Premises Inspections completed; Successful Food Standards Agency Audit; complaint resolution/ Customer satisfaction is good.
35. Following the staff transfer in April 2014 and the implementation of the single staffing structure, performance has continued to be good despite a number of staffing and recruitment issues. All of the staff except two are now on Fareham Terms and Conditions & Contracts of Employment

FUTURE PARTNERSHIP ISSUES

37. Since the partnership started working practices have been aligned taking forward the best elements from both Councils. In October 2013, the Partnership moved to a single IT platform, which enabled staff to do work for either Council irrespective of where they are situated and enabled a single way of working to be fully established. In April 2014, all of the Partnership staff transferred to Fareham Borough Council which became the lead employer and has allowed staff terms and conditions to be harmonised.
38. At its meeting of 3 February 2016, the Licensing and Regulatory Affairs Committee approved the Licensing fees and charges for 2016/2017. In doing so there was discussion around the potential to align fees and charges across the partnership. The partnership costs are met on a 50:50 basis. Although each Council retains its own fees and charges, it was suggested by the Committee that the Partnership Panel should consider the feasibility of aligning fees and charges and that initial discussions should take place between officers and the Panel.

FINANCIAL

39. The restructure, which took place in April 2014, resulted in a combined staffing structure which costs £100,000 less than the total cost of the two structures that were in place immediately before it. The recent restructure produced around another £120,000 of salary savings.
40. It has been possible to carry these vacancies, largely as a result of the systems thinking project underway at Fareham, which has resulted in a different approach to service delivery with a renewed focus on customer service.
41. Both Council's accountants are satisfied with the financial performance of the partnership.

CONCLUSION

42. The Staff transfer and restructure of Environmental Health has delivered further savings, increased resilience and further strengthened the partnership arrangement. The Partnership is still performing well.

Background Papers:

None.

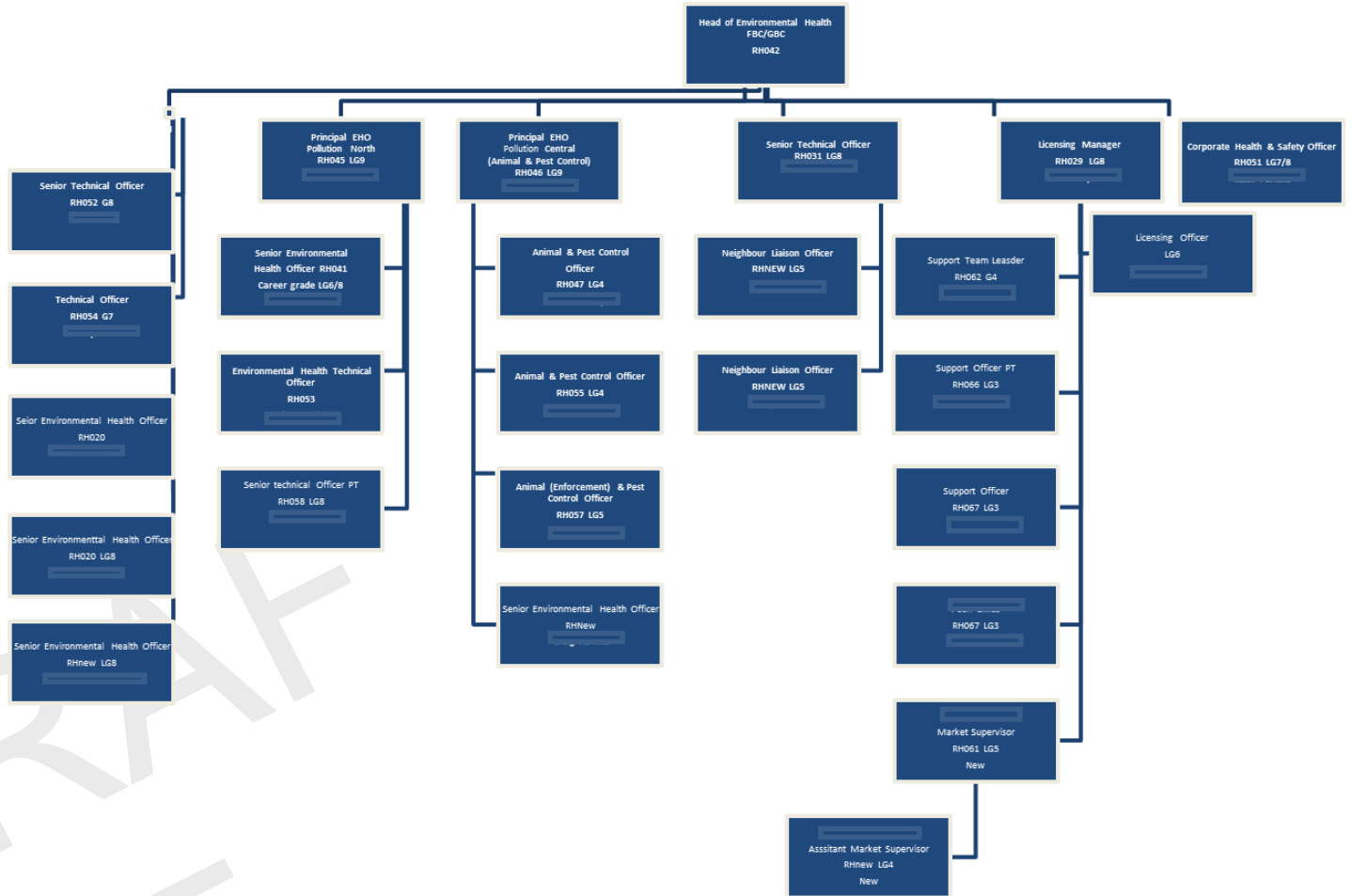
Reference Papers:

None.

Enquiries:

For further information on this report please contact Ian Rickman (Ext 2401).

Appendix A – Single Environmental Health Staffing Structure



DRAFT

FAREHAM

BOROUGH COUNCIL

Report to Public Protection Policy Development and Review Panel

Date **24 May 2016**

Report of: **Director of Planning and Regulation**

Subject: **REVIEW OF WORK PROGRAMME 2016/17**

SUMMARY

The Work Programme for the year agreed by the Panel at its meeting on 8 March 2016, and subsequently submitted to the Council on 28 April 2016, is attached as Appendix A.

Members are now invited to further review this Work Programme for the year 2016/17.

RECOMMENDATION

- (a) that the programme of items as set out in Appendix A be confirmed; and

- (b) that the progress on actions since the last meeting as set out in Appendix B be noted.

INTRODUCTION

1. At the last meeting of the Panel, on 8 March 2015, members agreed a Work Programme for 2015/16 which was submitted to the Council at its meeting on 28 April 2016. The Work Programme is attached as Appendix A to this report.
2. The progress on actions since the last meeting of the Panel is attached at Appendix B, for information.
3. Appendix C contains details of the Public Protection Executive Portfolio Programme. This comprises of items proposed to be reported to future meetings of both the Panel and the Executive

REVISIONS TO THE WORK PROGRAMME 2016/17

4. Members are asked to note the following revisions to the work programme:
 - (i). The report titled 'Food Standards Agency Service Food Safety Service Action Plan' which was scheduled for this meeting has been removed from the work programme; and
 - (ii). A new item title 'Police Crime Panel Update' has been added to the work programme for each meeting and will be a verbal update by the Executive Member for Public Protection.

RISK ASSESSMENT

5. There are no significant risk considerations in relation to this report

CONCLUSION

6. The Panel is now invited to:-
 - (i). Confirm the programme of items as set out in Appendix A; and
 - (ii). Note the progress on actions since the last meeting as set out in Appendix B.
 - (iii). Note the Public Protection Executive Portfolio Work Programme for 2016/17

Appendices

Appendix A: Public Protection PDR draft Work Programme 2016/17

Appendix B: Progress on actions since last

Appendix C: Public Protection Portfolio – Executive Work Programme 2016/17 as at 13 May 2016

Background Papers:

None

Reference Papers:

None

Enquiries:

For further information on this report please contact Richard Jolley. (Ext 4388)

PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL – DRAFT WORK PROGRAMME 2016/17

MEETING DATES FOR 2016/17	ITEMS
24 May 2016	Presentation on Introduction to Public Protection Portfolio Services
	Annual Update on Fareham & Gosport Environmental Health Partnership
	Police Crime Panel Update
	Review Work Programme 2016/17
26 July 2016	Police Crime Panel Update
	Annual Report on Fareham Parking Enforcement Service
	Review Work Programme 2016/17
13 September 2016	Police Crime Panel Update
	Review Work Programme 2016/17
15 November 2016	Traffic Management Programme 2017/18
	Police Crime Panel Update
	Presentation by Hampshire Police
	Annual Health and Safety Performance 2015/16
	Review Work Programme 2016/17
17 January 2017	Police Crime Panel Update
	Emergency Planning Update
	Preliminary review of Work Programme for 2016/17 and preliminary draft Work Programme for 2017/18
7 March 2017	Air Quality Action Plan Update
	Annual Update on Fareham Community Safety Partnership & Police Crime Panel
	Final Review of annual Work Programme for 2016/17 and final consideration of draft Work Programme for 2017/18 change to last

**Public Protection Policy Development and Review Panel – 8 March 2016
Progress on Actions Since Last Meeting of 2015/16**

Date of Meeting	8 March 2016
Subject	Air Quality Action Plan Update
Type of Item	Monitoring/Programming
Action by Panel	<p>The Panel considered a report by the Director of Planning and Regulation on an update of the Air Quality Action Plan.</p> <p>In addition to the report the Panel were informed that since the introduction of the Eclipse Bus Service in 2012 there has been an increase of 24% in passengers using buses throughout the peninsula.</p> <p>The Panel enquired as to whether there is any data on how many people own electric or hybrid cars in the Borough. The Head of Environmental Health agreed to investigate whether there is any data stored with regards to electric/hybrid car ownership.</p> <p>It was AGREED that the Panel note the content of the report and the progress that has been made to date in respect of Local Air Quality Management.</p>
Outcome	Complete
Link Officer	Heather Cusack
Subject	Annual Update on Community Safety Partnership
Type of Item	Review
Action by Panel	<p>The Panel considered a report by the Director of Planning and Regulation which gave an annual update on the Community Safety Partnership.</p> <p>The Panel enquired as to whether there have been incidents with regards to modern day slavery within the Borough. The Head of Environmental Health reported that there have been a few cases investigated in the Borough and that the Environmental Health Service is working very closely with the Immigration Service on tackling this issue.</p> <p>It was AGREED that the Panel note the performance made by Fareham's Community Safety Partnership and the risks and challenges it faces in the future.</p>
Outcome	Complete
Link Officer	Narinder Bains

Subject	Final Review of Work Programme 2015/16 and Draft of the Work Programme 2016/17
Type of Item	Monitoring
Action by Panel	<p>The Panel considered a report by the Director of Planning and Regulation which gave a final review of the work programme for 2015/16 and the draft work programme for 2016/17.</p> <p>The Director of Planning and Regulation directed the Panel's attention to Appendix C of the report which contained the proposed work programme for 2016/17. He invited the Panel to put forward any further suggestions of items they would like to include, but no suggestions were raised.</p> <p>It was AGREED that the Panel:-</p> <p>(a) reviewed the outcome of the work programme for 2015/16;</p> <p>(b) approve the proposed work programme for 2016/17; and</p> <p>(c) submit the proposed work programme for 2016/17 to the Council.</p>
Outcome	Work programme submitted to the Council at its meeting on 28 April 2016.
Link Officer	Richard Jolley

Committee / Panel	Portfolio	Service Area	Item Description	Item Type	Date	Key Decision	Author
Public Protection PDRP	Public Protection	Environmental Health	Annual Update on Fareham & Gosport Environmental Health Partnership	Report	24/05/2016	No	Ian Rickman
Public Protection PDRP	Public Protection		Introduction to Public Protection Portfolio Services	Presentation	24/05/2016	No	Ian Rickman/Kevin Wright
Public Protection PDRP	Public Protection		Review of Work Programme 2016/17	Report	24/05/2016	No	Richard Jolley
Public Protection PDRP	Public Protection		Police Crime Panel Update	Verbal Report	24/05/2016	No	Cllr Cartwright
Individual Decision	Public Protection	Parking & Enforcement	Proposed Waiting Restrictions – Bath Lane Service Road, Fareham	Report	24/05/2016	No	Chris Oldham
Executive	Public Protection	Parking & Enforcement	Parking Order Consolidation	Report	06/06/2016		Kevin Wright
Individual Decision	Public Protection	Parking & Enforcement	Proposed Waiting Restrictions:- West Street, Fareham The Croft, Stubbington Primate Road, Titchfield Common Highlands Road Lay-by, Fareham	Report	28/06/2016	No	Chris Oldham
Public Protection PDRP	Public Protection	Parking & Enforcement	Annual Review Fareham Parking Enforcement Service	Report	26/07/2016	No	Kevin Wright
Public Protection PDRP	Public Protection		Police Crime Panel Update	Verbal Report	26/07/2016	No	Cllr Cartwright
Public Protection PDRP	Public Protection		Review of Work Programme 2016/17	Report	26/07/2016	No	Richard Jolley
Executive	Public Protection	Parking & Enforcement	CCTV Contract Maintenance	Report	05/09/2016		Kevin Wright
Public Protection PDRP	Public Protection		Review of Work Programme 2016/17	Report	13/09/2016	No	Richard Jolley
Public Protection PDRP	Public Protection		Police Crime Panel Update	Verbal Report	13/09/2016	No	Cllr Cartwright

Committee / Panel	Portfolio	Service Area	Item Description	Item Type	Date	Key Decision	Author
Public Protection PDRP	Public Protection	Parking & Enforcement	Traffic Management Programme 2016/17	Report	15/11/2016	No	Kevin Wright
Public Protection PDRP	Public Protection	Environmental Health	Annual Health and Safety Performance 2015/16	Report	15/11/2016	No	Ian Rickman
Public Protection PDRP	Public Protection	Environmental Health	Presentation by Hampshire Police (Chief Inspector)	Presentation	15/11/2016	No	Ian Rickman
Public Protection PDRP	Public Protection		Review of Work Programme 2016/17	Report	15/11/2016	No	Richard Jolley
Public Protection PDRP	Public Protection		Police Crime Panel Update	Verbal Report	15/11/2016	No	Cllr Cartwright
Public Protection PDRP	Public Protection		Preliminary Review of Work Programme 2016/17 and Draft Work Programme 2017/17	Report	17/01/2017	No	Richard Jolley
Public Protection PDRP	Public Protection		Police Crime Panel Update	Verbal Report	17/01/2017	No	Cllr Cartwright
Public Protection PDRP	Public Protection		Update on Emergency Planning	Report	17/01/2017	No	Kevin Wright